

DOTD Form 24-102 (Revised Nov. 2011) Questions and Answers

Q1. Does the Sub-Consultant need to fill out a completely separate submittal packet, or does the Prime Consultant incorporate them into the Prime's submittal packet?

A1. The Sub-Consultants do have to fill out a completely separate submittal packet that is incorporated/bound firmly to the Prime Consultants submittal packet.

Q2. Are the resumes to be alphabetized by Prime personnel first and then Sub personnel or is it to be alphabetized by all personnel total?

A2. Yes the resumes are to be alphabetized by last name by Prime personnel first and then Sub-Consultant.

PLEASE NOTE: The new DOTD Form 24-102 is to be used for any original advertisement posted after January 1, 2012. For original advertisements posted before January 1, 2012 (excluding addendums after this date), the old SF 24-102 form is to be used. If a copy of the old form is needed, please contact Consultant Contract Services.